

Supervisory Border Patrol Agent (Nationwide Announcement)

DEPARTMENT OF HOMELAND SECURITY

Customs and Border Protection

United States Border Patrol

Open & closing dates

🕒 03/19/2018 to 03/23/2018

Salary

\$87,252 to \$113,428 per year

Salary reflects the Rest of U.S. scale and will be adjusted to meet the locality pay of the duty location upon selection.

Pay scale & grade

GS 13

Work schedule

Full-Time

Appointment type

Permanent

Locations

Many vacancies in the following locations:

Douglas, AZ

Nogales, AZ

Tucson, AZ

Why, AZ

Willcox, AZ

Boulevard, CA

Calexico, CA

Indio, CA

Murrieta, CA

Pine Valley, CA

San Diego, CA

Santee, CA

Lake Charles, LA

Jackman, ME

Rangeley, ME

Gulfport, MS

Eureka, MT

Malta, MT

Plentywood, MT

Sunburst, MT

Deming, NM

Lordsburg, NM

Port Clinton, OH

Del Rio, TX

El Paso, TX

Falfurrias, TX

Hebbronville, TX

Laredo, TX

Sierra Blanca, TX

Zapata, TX

Metline, WA

Oroville, WA

Spokane, WA

Relocation expenses reimbursed

Yes A GSA VRP Lump Sum relocation benefit has been authorized.

This job is open to



Internal to an agency.

Current federal employees of this agency.

Clarification from the agency

For details regarding who can apply for this Job Opportunity Announcement please see the Summary section.

Announcement number

USBP-IMP-10148480-KJK

Control number

493843400

Duties

Summary

Who May Apply:

- Current federal employees with competitive status who work for U.S. Customs & Border Protection

Organizational Location: The positions are with the Department of Homeland Security, within U.S. Customs and Border Protection, U.S. Border Patrol at various locations throughout the United States. Below are duty locations where positions may be filled under this announcement. Applicants are limited to applying to only one location.

Big Bend Sector:

Sierra Blanca Station | Sierra Blanca, TX

Detroit Sector:

Sandusky Bay Station | Port Clinton, OH

Del Rio Sector:

Del Rio Station | Del Rio, TX

El Centro Sector:

Indio Station | Indio, CA

El Paso Sector:

Deming Station | Deming, NM

Ysleta Station | El Paso, TX

Havre Sector:

Plentywood Station | Plentywood, MT

Malta Station | Malta, MT

Sweetgrass Station | Sunburst, MT

Houlton Sector:

Jackman Station | Jackman, ME

Rangeley Station | Rangeley, ME

Laredo Sector:

Laredo South Station | Laredo, TX

Zapata Station | Zapata, TX

New Orleans Sector:

Lake Charles Station | Lake Charles, LA

Gulfport Station | Gulfport, MS

San Diego Sector:

El Cajon Station | Santee, CA

Newton-Azrak Station | Murrieta, CA

Campo Station | Pine Valley, CA

Boulevard Station | Boulevard, CA

Brown Field Station | San Diego, CA

Imperial Beach Station, San Diego, CA

Spokane Sector:

Eureka Station | Eureka, MT

Metaline Falls Station | Metaline, WA

Oroville Station | Oroville, WA

Spokane Sector HQ | Spokane, WA

Tucson Sector:

Nogales Station | Nogales, AZ
Three Points Substation | Tucson, AZ
Tucson Station | Tucson, AZ
Wilcox Station | Wilcox, AZ

If selected for a location listed below, in addition to the GSA Lump Sum relocation payment, you will also receive a one-time relocation incentive payment of up to 25% of your annual basic pay not to exceed \$12,800:

***The new duty station must be at least 50 or more miles from their current worksite AND agents must relocate to a new physical address in the new geographic location in order to be eligible.**

El Centro Sector:

Calexico Station | Calexico, CA

El Paso Sector:

Lordsburg Station | Lordsburg, NM

Laredo Sector:

Hebbronville Station | Hebbronville, TX

Rio Grande Valley Sector:

Falfurrias Station | Falfurrias, TX

Tucson Sector:

Ajo Station | Why, AZ
Douglas Station | Douglas, AZ

Responsibilities

This position will allow you to use your expertise to prevent illegal entry of aliens into the United States by land, water, or air; enforce criminal provisions of the Immigration and Nationality Laws; and seek out and apprehend smugglers or aliens who are in the United States illegally. This position starts at a salary of \$87,252 (GS-13, Step 1) to \$113,428 (GS-13, Step 10) with promotion potential to \$113,428 (GS-13, Step 10).

As a **first-line** Supervisory Border Patrol Agent you will serve as a primary law enforcement officer (under 5 U.S.C. 8331 (6C) and 8412 (d)) and be responsible for:

- Directing assignments of subordinate Border Patrol Agents, specialized units, and station operations
- Directing activities aimed at preventing the illegal entry of aliens into the United States by land, water, or air
- Seeking out and apprehending smugglers or aliens who are illegally in the United States
- Enforcing the criminal provisions of the Immigration and Nationality laws
- All normal functions involved in supervising personnel, including leave approval, resolving disciplinary problems, and preparing annual performance appraisals

Travel Required

Occasional travel - Overnight travel may be required on a regular and recurring basis.

Supervisory status

Yes

Promotion Potential

13

Job family (Series)**[1896 Border Patrol Enforcement Series](https://www.usajobs.gov/Search/?j=1896)**

(<https://www.usajobs.gov/Search/?j=1896>)

Requirements**Conditions Of Employment**

Position Requirements:

- You must be a U.S. Citizen to apply for this position
- Males born after 12/31/1959 must be registered with Selective Service
- You may be required to pass a background investigation and/or polygraph
- You may be required to pass initial and random drug testing
- You must be able to meet job-related medical and/or fitness standards

Additional Requirements:

Language Requirement: Must be proficient in the Spanish language. (i.e., able to speak and read in Spanish).

Firearms Requirement: You will be required to carry a firearm while on duty. Anyone who has been convicted of a misdemeanor crime of domestic violence cannot lawfully possess a firearm or ammunition (Title 18, U.S.C. Section 922 (g) (9)). Candidates will be required to certify whether they have ever been convicted of such an offense.

Motor Vehicle Operation: You must have a valid automobile driver's license at the time of appointment.

Shift Work/Overtime: This position requires regular and recurring shift work. You must be willing and available to work rotating shifts. You may also be rotated between assignments and duty locations. You could be required to work overtime on a daily basis and will be compensated up to an additional 25% of your base pay in accordance with the Border Patrol Agent Pay Reform Act of 2014.

Uniforms: This position requires you to wear an officially-approved uniform while in duty status.

Physical and Medical Requirements: Because the duties of the position are of a strenuous nature and require a high degree of interaction and responsibility to the public, you must undergo and successfully pass our medical screening process. We will schedule, provide and pay for the required basic medical examination. For more information, go to

<https://www.cbp.gov/careers/frontline-careers/bpa/app-proc>.
(<https://www.cbp.gov/careers/frontline-careers/bpa/app-proc>).

Qualifications

Basic Qualification Requirements: The basic qualification requirements include experience in law enforcement or other responsible work that demonstrates the ability to make arrests and exercise sound judgment in the use of firearms; to deal effectively with individuals or persons in a courteous, tactful manner; and to analyze information rapidly and make prompt decisions.

AND

GS-13: You qualify at the GS-13 level if you meet the basic qualification requirements and possess one year of specialized experience including interpreting and enforcing immigration or comparable laws, rules, and regulations. This also includes gathering and analyzing intelligence from a variety of sources; developing case work pertaining to criminal prosecutions and investigations; identifying and investigating smuggling operations; devising and recommending solutions to operational problems, and appraising management of identified deficiencies and solutions; and ensuring compliance with enforcement and operational practices. Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

You must:

- Meet all qualification requirements, including education if applicable to this position, subject to verification at any stage of the application process; and
- Meet all applicable Time in Grade requirements (current federal employees must have served 52 weeks at the next lower grade or equivalent grade band in the federal service) by 03/23/2018.

The Office of Personnel Management (OPM) must authorize employment offers made to current or former political appointees. If you are currently, or have been within the last 5 years, a political Schedule A, Schedule C, Non-career SES or Presidential Appointee employee in the Executive Branch, you must disclose this information to the Human Resources Office.

Background Investigation: U.S. Customs and Border Protection (CBP) is a federal law enforcement agency that requires all applicants to undergo a thorough background investigation prior to employment in order to promote the agency's core values of

vigilance, service to country, and integrity. During the screening and/or background investigation process, you will be asked questions regarding any felony criminal convictions or current felony charges, the use of illegal drugs (e.g., marijuana, cocaine, heroin, LSD, methamphetamines, ecstasy), and the use of non-prescribed controlled substances including any experimentation, possession, sale, receipt, manufacture, cultivation, production, transfer, shipping, trafficking, or distribution of controlled substances. For more information visit [this link](http://www.cbp.gov/careers/join-cbp/which-career/apply/background-investigation) (<http://www.cbp.gov/careers/join-cbp/which-career/apply/background-investigation>).

Polygraph Examination: The Supervisory Border Patrol Agent position is a polygraph-required position. If you are not a current CBP employee in a law enforcement position, you may be required to take a polygraph exam and have favorable results in order to continue in the pre-employment process. Please see [Polygraph Examination](http://www.cbp.gov/careers/car/poly) (<http://www.cbp.gov/careers/car/poly>).

Polygraph Reciprocity: CBP may accept the results of a prior federal polygraph exam in lieu of a CBP polygraph exam. You will receive information to request reciprocity in your Background Investigation Package.

Polygraph Waiver: Certain veterans may be eligible to obtain a polygraph waiver. You will receive information to request a waiver in your Background Investigation Package.

Agency Career Transition Assistance Program (CTAP) Eligibles: If you have never worked for the Federal Government, you are not CTAP eligible. Information about CTAP eligibility can be found [here](http://www.opm.gov/Reduction%20In%20Force/employee_resources/ctap/Employee-Guideline_CTAP.asp#3a) ([http://www.opm.gov/Reduction In Force/employee resources/ctap/Employee-Guideline CTAP.asp#3a](http://www.opm.gov/Reduction%20In%20Force/employee_resources/ctap/Employee-Guideline_CTAP.asp#3a)).

To be considered well qualified under CTAP, you must possess the knowledge, skills and abilities and/or competencies clearly exceeding the minimum requirements of the position. This will be measured by a score of 85 or higher. In addition, you must submit the supporting documents listed in the "Required Documents" section of this announcement.

Relocation Expenses and Lump Sum Payments: Agents relocating as a part of the nationwide announcement will receive the following lump sum amount, depending on their status. These lump sum payments are in lieu of any other relocation payments, the home buyout is not included under this relocation.

\$8,950 for one person households who do not own a home.

\$16,850 for multiple person households who do not own a home.

\$27,375 for one person households who own a home.

\$35,275 for multiple person households who own a home.

These lump sum amounts are before taxes. CBP will treat the entire lump sum as fully taxable and accordingly will use the flat rate method for withholding appropriate Federal Income Taxes, FICA and Medicare. All lump sum payments will be received through direct deposit.

Relocation Information: An employee will lose their Relocation Benefits if they begin any portion of their relocation prior to the receipt of the signed/approved Relocation Package (Form 334 [PCS] OR 334-1 [Lump sum], et. al; referred to below as the travel authorization) from the National Relocation Coordinator at the USBP/MROD office. §302-2.1 When may I begin my transfer or reassignment? You may begin your transfer or reassignment only after your agency has approved your travel authorization (TA) in writing (paper or electronic). §302-2.2 May I relocate to my new official station before I receive a written travel authorization (TA)? No, you must have the written TA (paper or electronic) before you relocate to your new official station.

No Cost Transfer: No cost transfers are transfers for which selected agents are not eligible for the GSA lump sum payment or the administrative leave outlined above. The procedures for selecting agents for no cost transfers will be the same procedures found in the evaluation section of this announcement.

Per the CBP-334c Form Employment Agreement for Relocating within the Continental United States (CONUS), Agents accepting the relocation offer are required to remain an employee of the agency at the new duty location for at least one full year from reporting date to that location or they will be required to repay the full lump sum payments to the agency with the following exceptions: Employee receives a promotion within CBP, Moves at the requirement of CBP, Qualifies for a relocation under the Spousal or Compassionate Transfer Program, Involuntary separation from CBP; or Moves back to the former duty location due to significant financial hardship due to the housing market.

Two CBP Employees: In a multiple person household where two people are CBP employees, only one lump sum amount will be paid. Note: Station address is the physical address of the station not the official mailing address.

Education

This job does not have an education qualification requirement.

Additional information

Reporting Time: If you do not own a residence, you will have 45 calendar days from the date of formal acceptance to report to your new duty location. If you own a residence, you will have up to 90 calendar days from the date of formal acceptance to report to your new duty location.

Change in Residence: In order to receive the lump sum payment, agents must change residence from which they normally commute to work and meet all requirements outlined in the Federal Travel Regulations (FTR): Travel Regulations.

Official Residence: Official residence is defined as the residence address listed with the National Finance Center (NFC). It is the agent's responsibility to ensure that his/her official residence is correctly annotated in the NFC and updated as necessary. Note: Be sure that your NFC and Application Manager Profile address is updated as well as your resume to reflect your physical address. PO Boxes will not be accepted as they are not permanent addresses.

Distance Test: (1) Effective August 2011, cost transfers are subject to the "distance test". The "distance test" is met when the new official station is at least 50 miles further from the employee's current residence than the old official station is from the same residence. For example, if the old official station is 15 miles from the current residence, then the new official station must be at least 65 miles from that same residence in order to receive relocation expenses for residence transactions. The distance test does not take into consideration the location of a new residence.

Administrative Leave: A cumulative total of 40 hours will be authorized for pre/post move requirements to include finding a home.

Probationary Period: Current and former federal employees may be required to serve or complete a probationary period.

Supervisory Probationary Period: You may be required to serve an 18-month probationary period upon appointment to this position. You may also be required to complete an appropriate supervisory training course within 90 days of assignment to this position.

Supervisory Training: All newly appointed, first-time permanent CBP Supervisors are required to complete mandatory training. The training will be scheduled by the Office of Training and Development within the first 90 days of appointment. The duration of the training will include LT-three weeks of in residence training in Harpers Ferry, WV. Note: This training may be waived if previously completed.

Law Enforcement Retirement: This position meets the eligibility criteria for law enforcement retirement. For more information on required years of service and retirement age click on this link: <https://www.cbp.gov/careers/frontline-careers/bpa/pay-benefits> (<https://www.cbp.gov/careers/frontline-careers/bpa/pay-benefits>).

For further information on when an employee continues or discontinues coverage under the special retirement system for law enforcement officers, please see the CSRS and FERS handbook, Chapter 46, pages 12-13. <https://www.opm.gov/retirement-services/publications-forms/csrsfers-handbook/c046.pdf>. (<https://www.opm.gov/retirement-services/publications-forms/csrsfers-handbook/c046.pdf>).

This is a **Non-Bargaining** unit position.

CBP uses E-Verify, an internet-based system, to confirm the eligibility of all newly hired employees to work in the United States. Learn more about **E-Verify** (<http://www.uscis.gov/e-verify>) including your rights and responsibilities.

Every individual receives a fair opportunity throughout the federal recruitment and hiring process. Learn more [here](http://hru.gov/Studio_Recruitment/tools/Mythbuster_on_Federal_Hiring_Policies.pdf) (http://hru.gov/Studio_Recruitment/tools/Mythbuster_on_Federal_Hiring_Policies.pdf).

Follow U.S. Customs and Border Protection on Twitter [@CustomsBorder](https://twitter.com/#!/customsborder) (<https://twitter.com/#!/customsborder>).

How You Will Be Evaluated

Qualified U.S. Customs and Border Protection (CBP) candidates will be ranked on the basis of the scores received on your U.S. Border Patrol Promotional Assessment. Competitive applicants must have a valid score when the announcement opens, or we cannot consider you for this position. Alternate Staffing (Non-Competitive) Candidates need not have a current, valid test score. Alternate Staffing (Non-Competitive) candidates include applicants who have permanently held a position at the highest grade announced or higher.

Your application record will remain in a pending status until after the announcement closes, at which time we will upload test scores. If you have completed the assessment questionnaire and have uploaded all required documents for this announcement,

there is nothing further you need to do at this time.

If you are best qualified, you may be referred to the hiring manager for consideration and may be called for an interview. To preview the job questionnaire, see <https://apply.usastaffing.gov/ViewQuestionnaire/10148480> (<https://apply.usastaffing.gov/ViewQuestionnaire/10148480>).

Knowledge, Skills, Abilities and Other Characteristics (KSAOs):

Candidates who meet the minimum qualification requirements are required to possess certain Knowledge, Skills, Abilities, or Other Characteristics (KSAOs) to successfully perform the functions of this position. Candidates will be asked to demonstrate their attainment of these KSAOs in their resume. The KSAOs are:

- Knowledge of Immigration and Nationality laws
- Knowledge of proper law enforcement methods
- Skill in analyzing disparate facts, events, and other types of intelligence material
- Skill in using a variety of automated information systems to gather information for intelligence, enforcement, and prosecutions, and to facilitate decision making

Background checks and security clearance

Security clearance

Not Applicable

(<https://www.usajobs.gov/Help/faq/job-announcement/security-clearances/>).

Required Documents

- **Your resume:** A resume describing your job-related qualifications is required and will be used for the purpose of reviewing your qualifications and determining what training, if any, would be required when placed. Your resume must be in English and must include your job titles and a detailed description of your duties and the dates you performed them (MM/DD/YY), as well as your hours per week for each position listed. Your resume should also contain your full name, address, phone number, email address, and salary. To ensure all your experience is considered, the U.S. Border Patrol strongly suggests resumes should describe your experiences and accomplishments, assignment dates, duty locations, your current supervisor's contact information and specify whether you have performed duties in investigations, intelligence, or have worked in sector-level or national programs (e.g., horse patrol, BORSTAR, BORTAC, peer support, chaplaincy, canine, etc.), or been assigned to the U.S. Border Patrol Academy, and/or Sector or USBP Headquarters. Include leadership or specialized training and college level courses completed. Resumes should also specify each supervisory position held (clearly listing SBPA, FOS, SOS, WC, DPAIC, PAIC, ACPA, XO, DC, DCPA or CPA). Additionally, include all temporary promotions listing the grade, position, location, and period of time held; temporary details or special assignments held 30 days or more (assignment, location, and period of time); and any prior military or other specialized experience outside of USBP that is relevant to law enforcement work. NOTE: Resumes stored on USAJOBS will not automatically carry over to this announcement. You must upload or fax your resume and any other applicable supporting documentation.
- **Your responses to the job questionnaire:** <https://apply.usastaffing.gov/ViewQuestionnaire/10148480> (<https://apply.usastaffing.gov/ViewQuestionnaire/10148480>).
- **Are you claiming special priority selection rights under the Agency Career Transition Assistance Program (CTAP)?** You must submit a separation notice; your most recent SF-50 (noting your current position, grade level and duty location); a current (or last) performance rating of record of at least fully successful or equivalent; an agency certification that you cannot be placed after injury compensation has been terminated; an OPM notification that your disability annuity has been terminated; or a Military Department of National Guard Bureau notification that you are retired under 5 U.S.C. 8337(h) or 8456.
- **Veterans' preference points are not applicable to Merit Promotion announcements.**
- **Are you a current or former political Schedule A, Schedule C, Non-career SES or Presidential Appointee employee?** Submit a copy of your applicable SF-50, along with a statement that provides the following information regarding your most recent political appointment:
 - Position title
 - Type of appointment (Schedule A, Schedule C, Non-career SES, or Presidential Appointee)
 - Agency
 - Beginning and ending dates of appointment

- You may be asked to provide a copy of your recent performance appraisal and/or incentive awards. Consideration will be given to performance appraisals and incentive awards as an indication of quality prior experience, no points will be assigned.

Please upload your resume under "Resume" and any other applicable supporting documents mentioned above under "Other" documents. "Other" documents may not be applicable for each applicant, but should be utilized if you are submitting a SF-50 for proof of federal service, veterans documents for eligibility, transcripts for qualifications, etc.

It is your responsibility to verify that any information entered or uploaded is received and is accurate. Human Resources will not modify or change any part of your application. If a document is not legible, you will not be able to view it in your application and you must again upload it by the closing date.

Benefits

A career with the U.S. Government provides employees with a comprehensive benefits package. As a federal employee, you and your family will have access to a range of benefits that are designed to make your federal career very rewarding.

- [Benefits for federal employees](https://www.usa.gov/benefits-for-federal-employees#item-36407)
(<https://www.usa.gov/benefits-for-federal-employees#item-36407>)
- [Healthcare insurance](https://www.opm.gov/healthcare-insurance/)
(<https://www.opm.gov/healthcare-insurance/>)
- [Pay and leave](https://www.usajobs.gov/Help/working-in-government/pay-and-leave/)
(<https://www.usajobs.gov/Help/working-in-government/pay-and-leave/>)

<https://www.dhs.gov/homeland-security-careers/benefits>

Eligibility for benefits depends on the type of position you hold and whether your position is full-time, part-time, or intermittent. Contact the hiring agency for more information on the specific benefits offered.

How to Apply

DHS offers competitive salaries and an attractive benefits package, including: health, dental, vision, life, and long-term care insurance; retirement plan; Thrift Savings Plan [similar to a 401(k)]; Flexible Spending Account; Employee Assistance Program; personal leave days; and paid federal holidays. Other benefits may include: flexible work schedules; telework; tuition reimbursement; transportation subsidies; uniform allowance; health and wellness programs; and fitness centers. DHS is committed to employee development and offers a variety of employee training and developmental opportunities. For more information visit [this link](http://www.dhs.gov/homeland-security-careers/benefits)

(<http://www.dhs.gov/homeland-security-careers/benefits>)

Disabled veteran leave

(<http://www.opm.gov/news/releases/2016/08/newly-established-leave-policy-gives-disabled-veterans-more-time-to-address-medical-issues-1/>)

will be available to any Federal employee hired on or after November 5, 2016, who is a veteran with a service-connected disability rating of 30 percent or more.

Applying to this announcement certifies that you give permission for DHS to share your application with others in DHS for similar positions.

To begin your online application, click **"Apply Online"** to create a USAJOBS account and follow the prompts or log in to your existing account. Your application packet must include a completed assessment questionnaire, a resume, and any applicable and/or required supporting documentation. Please see the "Required Documents" section below for additional information. All application materials, including transcripts, must be in English.

If you are unable to apply online or need to submit a document you do not have in electronic form, visit [this link](http://help.usastaffing.gov/Apply/index.php?title=Alternate_Application_Information)
(http://help.usastaffing.gov/Apply/index.php?title=Alternate_Application_Information)
for more information regarding an Alternate Application process.

Applications and supporting documentation will not be accepted by mail or email. The address below is for inquiries only. You may apply more than once, but the most recent application is the only one that will be used. **You must submit your resume, your online questionnaire, and any supporting documents by 11:59 PM Eastern Time on 03/23/2018.**

Agency contact information

 CBP Hiring Center

Phone

[952-857-2932](tel:952-857-2932)
(tel://952-857-2932)

Email

cbphiring-applicantinquiry@cbp.dhs.gov
(mailto:cbphiring-applicantinquiry@cbp.dhs.gov)

Address

United States Border Patrol
CBP Hiring Center
5600 American Boulevard
Bloomington, MN
US

[Learn more about this agency.](#)
(#agency-modal-trigger).

Customs & Border Protection (CBP): Securing America's Borders

Do you desire to protect American interests and secure our Nation while building a meaningful and rewarding career? If so, the Department of Homeland Security (DHS) is calling. DHS components work collectively to prevent terrorism, secure borders, enforce and administer immigration laws, safeguard cyberspace and ensure resilience to disasters. The vitality and magnitude of this mission is achieved by a diverse workforce spanning hundreds of occupations. Make an impact; join DHS.

Discover a challenging and rewarding career with U.S. Customs and Border Protection (CBP), the sole organization responsible for securing the nation's borders. At CBP, we:

- Secure and facilitate trade and travel while enforcing hundreds of U.S. regulations, including immigration and drug laws
- Screen passengers, vehicles, and shipments entering our country
- Seize illegal narcotics, vehicles, and agricultural products
- Prevent unauthorized entry into the country
- Rescue individuals who fall into dangerous conditions traversing our border

For more information about CBP's mission, activities, and careers see www.cbp.gov
(http://www.cbp.gov/).

View [common definitions](https://www.dhs.gov/homeland-security-careers/common-terms-announcements)
(https://www.dhs.gov/homeland-security-careers/common-terms-announcements)
of terms in this announcement.

Visit our careers page

Learn more about what it's like to work at Customs and Border Protection, what the agency does, and about the types of careers this agency offers.

<http://www.cbp.gov/>
(http://www.cbp.gov/)

Next steps

The open period for this job opportunity announcement may be extended to allow for a sufficient applicant pool.

Once the job opportunity announcement has closed, we will assess your experience and training, identify the best qualified applicants, and refer those applications to the hiring manager for further consideration and interviews. You will be notified by email after each of these steps has been completed. Stay informed of changes to your application status by signing up for automatic email alerts with your [USAJOBS account](http://www.usajobs.gov/Applicant/ProfileDashboard/Home)
(http://www.usajobs.gov/Applicant/ProfileDashboard/Home).

If you are referred, you will receive a final notification of the disposition of the announcement. We expect to make a tentative job offer within 60 days after the close of the announcement. If you are selected, we may conduct a suitability/security background investigation.

Additional selections may be made beyond the total number of vacancies specified using this vacancy announcement. Further selections may also be made for additional organizational divisions and/or units within the duty location(s) listed above.

If you receive a conditional offer of employment for this position, you will be required to complete an [Optional Form 306](http://www.opm.gov/forms/pdf_fill/OF0306.pdf)
(http://www.opm.gov/forms/pdf_fill/OF0306.pdf)
(Declaration for Federal Employment), and to sign and certify the accuracy of all information in your application, prior to entry on duty. False statements on any part of the application may result in withdrawal of offer of employment, dismissal after beginning

work, fine, or imprisonment.

Any offers of employment made pursuant to this announcement will be consistent with all applicable authorities, including Presidential Memoranda, Executive Orders, interpretive U.S. Office of Management and Budget (OMB) and U.S. Office of Personnel Management (OPM) guidance, and Office of Management and Budget plans and policies concerning hiring. These authorities are subject to change.

Fair & Transparent

The Federal hiring process is setup to be fair and transparent. Please read the following guidance.

Equal Employment Opportunity Policy

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

- [Equal Employment Opportunity \(EEO\) office at OPM](https://www.opm.gov/about-us/our-people-organization/support-functions/equal-employment-opportunity/)
(<https://www.opm.gov/about-us/our-people-organization/support-functions/equal-employment-opportunity/>)
- [Office of Equal Opportunity](http://www.eeoc.gov/eeoc/internal_eeo/index.cfm)
(http://www.eeoc.gov/eeoc/internal_eeo/index.cfm)

Reasonable Accommodation Policy

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

A reasonable accommodation is any change in the workplace or the way things are customarily done that provides an equal employment opportunity to an individual with a disability. Under the Rehabilitation Act of 1973 the Equal Employment Opportunity Commission (EEOC) must provide reasonable accommodations:

- An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.
- An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.
- An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.
- [Disability Employment - Reasonable Accommodations](https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/)
(<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>)
- [How to contact an agency](https://www.usajobs.gov/Help/how-to/application/agency/contact/)
(<https://www.usajobs.gov/Help/how-to/application/agency/contact/>)

Legal and regulatory guidance

[Financial suitability](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/)
(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>)

[Privacy Act](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/)
(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>)

[Selective Service](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/)
(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>)

[Social security number request](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/)
(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>)

[Signature & False statements](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/)
(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>)

[New employee probationary period](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/)
(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>)